



DELHI MIDDLE SCHOOL



Oak Hills Local School District

5280 Foley Road, Cincinnati, OH 45238 - Phone: 513.922.8400 - Fax: 513.922.8472 www.ohlsd.us/delhi

Principal: Scott E. Toon - Assistant Principal: Jennifer Campbell

2019 Summer Newsletter

Greetings Delhi Families! As the summer rolls on, we are busily getting the building ready for the start of the 2019-2020 school year. I am very excited about the opportunities that your child(ren) will be provided by our teachers and staff! Delhi Middle School is a very special place where our faculty looks forward to working with you and your student(s) to provide them with a challenging and differentiated learning experience which allows for the most growth and achievement!

In order to be assured students' time on task is maximized and to assist students in becoming part of a productive community, we utilize a positive behavior and intervention supports (PBIS) program. The PBIS program focuses on the "Eagle I's":

*I will be Respectful!

*I will be Responsible!

*I will be Ready!

Students will be taught how to be respectful, responsible and ready in a learning environment that includes over 700 individuals.

Furthermore, I encourage you to communicate with me or with the school regarding any questions that you may have for this coming school year. My email address is toon_s@ohlsd.org. Additionally, all are welcome to call or stop-by Delhi during the summer months. I will be happy to meet with you, answer questions or discuss concerns. Last, very important school information is included in this mailer and I encourage you to review it with your students before the school year begins. I hope the rest of this summer finds you and your family rested, relaxed and rejuvenated!

On behalf of the staff at Delhi Middle School, we are looking forward to a great school year. We truly believe that the education of your child is a joint effort on the part of the school, the student and the parents. The Delhi staff is committed to communicating with you about educational concerns affecting your student and we believe that a successful education depends on this partnership. Let us all work together to gain the most from an excellent educational program.

Sincerely,

Mr. Scott E. Toon, Principal

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

CLASSES RESUME TUESDAY, AUGUST 13

IMPORTANT INFORMATION

Absence Line 922-8400, press 1
Nurse 922-8400, press 2
Safe School Hotline 574-9444
Transportation 598-2950
Queen City Transport. 941-8700

District Website: ohlsd.org

*EMA, Progress Book, EZpay,
Daily News & Announcement

DATES

8/5 Gr. 7-8 New Student Mtg. 11-12:00
8/5 Fall Sport Parent Mtg., 6-7:00pm
at Rapid Run
8/6 6th Grade Eagle Camp, 9:00-12:00
8/6 Schedule Pick-Up, 8-1:00pm
8/7 Schedule Pick-Up, 8-1:00pm
8/15 Gr. 6, Open House, 7pm
8/16 PTA Dance 6:30-8:00pm
8/22 Gr. 7-8 Open House, 7pm
8/29 Student Pictures

Have you filled out your student's EMA?

Visit [our parent EMA portal](#) to
update your student's online EMA
beginning August 1st for 2019-20.

Have you signed up your 6th grade student for [Eagle Camp](#)?

School Fees for 2019-2020:
Instructional Fees: \$127.00
Extracurricular: \$135.00

School Hours:

Regular school hours are 7:35 a.m. to 2:15 p.m. There is no building supervision after 2:30 p.m. Unless participating in a supervised activity with a staff member, students are to exit the building and be off school grounds by 2:30 p.m. We assume no responsibility for unsupervised students after 2:30 p.m. Please make arrangements to provide for the safety of your child before and after school. It is advised that parents work with their children to arrange departure expectations each day after the 2:15 p.m. dismissal.

Early Arrival to School:

Students should report to school after 7:15 unless they are purchasing breakfast. However, students entering the building before 7:15 a.m. should report to the Multipurpose Room. Students arriving after 7:15 a.m. should report to their 1st class.

Instructional Fees:

Each middle school student will be assessed a \$127.00 instructional fee for the 2019-2020 school year. This fee is all inclusive except participation fees required for extracurricular activities. Instructional fees must be paid in full prior to a student participating in extracurricular activities. Instructional fees paid the first three days of school may be done in homeroom/1st core class. An envelope will be provided in the student packet. Fees paid after August 16, should be taken to Mrs. Johnston's office. A returned check fee of \$18.00 will be applied for all insufficient funds.

**Effective for the 2019-2020 school year, parents will be assessed a 3.99% convenience fee when loading funds on their student's account using EZ Pay (the online system for fee payments). A convenience fee will be assessed for items such as loading lunch balances to a student's account, student instructional fees, participation fees, and all other fees on EZ Pay. The convenience fee is assessed by many other districts in Southwest Ohio and our District will no longer absorb this fee due to budget constraints.

EMA-Emergency Medical Authorization:

All students will be required to have an online Emergency Medical Authorization (EMA) filled out by Thursday, August 15th. Visit [our parent EMA portal](#) to update your student's online EMA. One form must be completed per child. If you do not have internet access, please contact the school for assistance. Failure to have an online EMA completed will result in your student's inability to participate in school related social events, sports, club activities, and field trips.

6th Grade Eagle Camp:

Meet other 6th grade students and get to know your new school on Tuesday, August 6th from 9am-12:00pm. Cost \$5.00 includes activities, pizza and a t-shirt. Please complete this [registration](#) on or before Thursday, July 25th and fill out the online [EMA](#) on or after August 1st.



Student Schedules:

Schedules will be available for pick up on August 6th & 7th from 8-1:00pm for those students who wish to pay their 2019-20 instructional fees early. Students not choosing this option will report to the gymnasium to receive their schedule on the 1st day of school.

**Pay your student's instructional fees of \$127.00 on or before Friday, August 2 and your student's schedule will be available through [Progress Book](#) on Monday, August 5th after 12:00 noon

7th & 8th Grade New Student Meeting:

On Monday, August 5th we will be hosting a meeting for new 7th & 8th grade students. This meeting will begin at 11:00 a.m. in the Media Center.

6th Grade Open House:

Open house for **6th grade parents** will be held on Thursday, August 15th from 7:00 p.m.-8:30 p.m.

7th & 8th Grade Open House:

Open house for **7th & 8th grade parents** will be held on Thursday, August 22th from 7:00 p.m.-8:30 p.m.



Optional: Early Student Schedule Pick-Up

All grades:

**Tuesday, August 6th &
Wednesday, August 7th**

8:00am-1:00pm

***In order to pick-up schedules
on these dates, a student's
instructional fees must be paid
in full.**

****Students who owe
instructional fees will not be
able to participate in
extracurricular activities
including athletics.**

*****Students not choosing this
option will receive their
schedules on the first day of
school in the gymnasium.**

School Forms:

All forms handed out on the 1st day of school should be returned no later than Thursday, August 15th.

Student Pictures:

Pictures will be taken on Thursday, August 29th. Students will receive a picture form 2 days prior. This form is to be returned to the photographer on picture day.

Transportation:

The Oak Hills Local School District provides transportation for all students who live beyond a two-mile radius of the school. Bus passes for eligible students will be mailed to your home the week prior to the opening of school. If you have questions, please call transportation at 598-2950.

Carpool Information:

If students arrive before 7:15 for breakfast, parents should drop off students in front of the Multi-Purpose Room. If students arrive after 7:15, students can enter either the Multi-Purpose Room doors or the main entrance of the building by the flagpole. Students arriving by car are to be dropped off in the FRONT of the building ONLY. Students arriving by bus are required to report directly to the Multi Purpose Room.

Cell Phones and Other Personal Electronic Devices:

All such devices **must be secured by the student in their locker** after arrival to school and kept in this space until dismissal from school. Failure to do so could result in confiscation of the device and/or the loss of the privilege of bringing the device to school.

Lockers:

Each student is provided a locker. Students **are required to purchase** their own lock and keep their locker secured throughout the day.

Communication



Find **Delhi Middle School** on Facebook.



Complete **your child's EMA** with an email address to receive this important communication.

DMS News & Announcements visit: <https://www.ohlsd.us/delhi-middle-school/>



****Make sure you provide the school with your email address in order to receive email updates about Delhi Middle School activities. Our primary form of communication will be email.**

Backpacks:

Students may bring backpacks to and from school, but stow them in their lockers during school hours.

School Insurance:

Student accident insurance forms will be offered. The school will distribute the application in the student packet on the first day of school. Parents wishing to apply for this coverage should send the application directly to the insurance company.

School Supply Lists:

Grade 6	Grade 7	Grade 8
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Progress Book/Report Cards – Check your student's grades online:

Progress book provides parents and students access to valuable information quickly and conveniently via the internet. This program will allow parents to stay updated on assignments and tests, and communicate with teachers about their student's progress in the classroom. All activity on the site is secure and will be restricted to members of our school's community through the use of passwords. Grades and progress are available at any time by visiting the Oak Hills website (ohlsd.org) and clicking on [Progress Book](#). When accessing for the first time, parents and students will be required to set up a username and password in connection with their email address. If you need assistance please call 922-8400.

Moving ?? New Phone Number ??

Please notify the office immediately if you have a change of address or new phone number so that we can update your student's records. Proof of residency will also be required for your new residence. **Parents are also required to update their students EMA.

Discipline/DT's:

Students can be assigned DT's by the school staff. Detentions will be held from 2:20 p.m.- 3:00 p.m. and extended detentions will be held on Tuesdays and Thursdays from 2:20 p.m.– 4:00 p.m. Parents will be informed in advance when students are required to stay after school.

Make Up Work:

Absent students are required to make up missed school work. The school policy is 'a day for a day' with a maximum of 10 school days. This means that a student absent on Wednesday may turn in make-up work on Friday for full credit. Should the absence exceed three days, please call or email your student's teachers to obtain assignments for your student, otherwise the student will receive one to two days of missed work when they return to class.



Teacher Contact:

The Administration and Faculty of DMS believes strongly that education is a joint effort and that strong contact with the families of our students is at the heart of a successful academic career. With that in mind, here are the most effective ways to reach the faculty of DMS.

By Email: Email is the most efficient way of reaching a teacher throughout the school day. To reach a teacher via email use the following format: LastName_FirstInitial@ohlsd.org (ex.) Suzy Smith = Smith_s@ohlsd.org

Visitors:

Upon entering a district school building, visitors must report to the Main Office to sign in. Visitors will be asked to present an ID such as a driver's license, state ID, or passport which can either be scanned or manually entered into the Raptor system. If a parent or guardian, for any reason, does not have a U.S. government-issued ID, school staff can use another form of identification and manually enter the person's name into the Raptor System to be screened. Once this safety check is completed, the visitor must wear the issued visitor's pass until signing out and exiting the building.

School Resource Officer:

We are excited to continue partnering with Officer Weldele of the Delhi Township Police Department. Officer Wedele helps the DMS staff with attendance and any other concerns needing his attention.

Attendance Procedures:

If your child is absent: Promptly call the ABSENCE LINE at 922-8400, press #1 by 7:30 a.m. Please send a doctor's note if possible.

If your child is late to school: Send a note with your child with the date, reason, parent signature, and phone number. Please report to the Main Office to receive a pass before going to class.

If your child requires an early dismissal: Report to the Main Office before school begins with a note written by a parent/guardian. The note should include the reason, time leaving, grade and phone number where you can be reached during the day. A pass will be issued for your child to leave at the appropriate time.



Click here for the [2019-2020 Year at a Glance](#).

Attendance Policy:

Absences are excused when the reason relates to **personal illness of the student, illness in the student's family, death in the family, quarantine for contagious disease or religious reasons.**

***PARENTS MUST CALL THE SCHOOL ATTENDANCE LINE (922-8400 EXT. 1) BEFORE 7:30 A.M. TO REPORT ABSENCES FOR EACH DAY. GIVE THE NAME OF THE STUDENT, GRADE, AND REASON FOR ABSENCE.**

Tardy Policy:

Classroom instruction is interrupted when students enter after **7:35** a.m. To counteract this problem, school consequences may be administered by the school administrator(s) for any tardy. Tardiness occurs when a student arrives at school after the designated starting time.

Welcome new staff
members:

*Miss Jacqueline Fabec,
8th Gr. Intervention Specialist*

*Mr. Alan Greeb,
Band/Orchestra Teacher*

*Mrs. Brandy Schliesman,
6th Gr. Language Arts Teacher*

*Ms. Siobhan Goble,
Main Office Secretary*

*Ms. Liz Schaller,
Children's Hospital Therapist*

Attendance & Extra-curricular activities – Students may not participate in extra-curricular activities on the same day they are absent. A student must be present at least three full periods in order to participate in such activities. This participation includes practices, rehearsals and performances.

DRESS CODE POLICY:

In order to set a positive tone for learning, we feel that appropriate dress is necessary. We ask that parents and students review the dress code in the student handbook. Below is a short description of the policy.

- 1. Shorts** - Appropriate shorts may be worn. Appropriateness is based upon length and decent fit. Appropriate length is mid-thigh. This also applies to skirts. Bicycle tights and other tight fitting clothing are not appropriate for school dress.
- 2. Tops** - Tops should be respectable and non-revealing. Bare midriffs, cropped tops, see-through tops, are not acceptable, nor are shirts with no sides. Clothing with drug or alcohol-related slogans or symbols, suggestive slogans, violent or obscene messages are not permitted.
- 3. Jeans and other apparel** - Clothing with rips, tears or holes may be judged inappropriate for school dress.
- 4. Footwear** - Appropriate footwear must be worn. Safety may preclude some items (e.g., open shoes in the labs).
- 5. Hats, sunglasses and hoods** - Are not to be worn in the school building.
- 6. Overcoats and out-of-doors coats** - Are not to be worn in the building or during class time unless specifically authorized by the principal.
- 7. Accessories** - These should comply with the student code of conduct.
- 8. Tattoos** - Any tattoo that would be a disruption to the educational system including drug, tobacco, and alcohol related references, obscene or double-meaning tattoos, and modesty based on community standards must be covered in school and at all school activities.

This policy will be enforced beginning with the first day of school. Your cooperation in these matters is necessary to keep DMS a school where learning can take place with minimal distractions. It is critical that the school has 100% parental support on the dress code policy to ensure a climate conducive to learning for all.

Medication Policy:

Students are not permitted to carry any medication, prescription or over the counter, on their person. All medicine that a student is required to take during the school day must be taken to the health clinic at the beginning of the school day. Prescription medicine must be in its original container and accompanied by the completed paperwork.

1. Physician's request for the administration of prescription.
2. Parental authorization and release form.

The school nurse will dispense the medications through the clinic. It is the responsibility of the parent/guardian to instruct the student to present him/herself at the designated time. When there is a dosage change, a revised statement signed by the prescribing physician must be resubmitted.

A parental note indicating the medication name, dosage and time of administration must accompany non-prescription (over the counter) drugs. If the medicine is needed for more than one day, the date(s) the medication is to be administered must be contained in the note.

Please see [the nursing website](#) to print any forms needed over the summer including immunizations and medication.

****All incoming 7th grade students are required to show proof of having received the Tdap vaccine and 1 dose of Meningococcal vaccine is also required.** This form can be found on the OH website under the [nurse's page](#). If your child has not had the immunization, please call your Dr. to make an appointment.**

Health Room News: The health room will be open Aug. 8th & 9th to accept student medications for the 2019-2020 school year. Reminder: A new doctor's order is needed each year. Forms are available on-line at ohlsd.us/delhi under [parent/school nurse](#). Students may not carry the medication into the building on the 1st day of school without a responsible adult and the necessary paperwork.

ATHLETICS

Participation Fees:

The participation fee for 7th & 8th grade Interscholastic Athletics is \$135.00 per sport. Cheerleading - \$55.00 per sport.

**All participation fees must be paid in full prior to the 1st contest. Any student who fails to pay will not be eligible to participate in any contest until paid. No refunds will be issued if a student participates in the 1st contest.

Mandatory Parent Meeting

A mandatory parent meeting is scheduled for Monday, August 5th at 6:00 pm for all middle school students who are participating in a fall sport. At least one parent must be in attendance. Location: Auditorium, Rapid Run MS. The meeting will last approximately 1 hour.

Football – Oak Hills Middle School Team

Practice begins Thursday, August 1st for all interested 7th & 8th grade boys. Practice will be held at RRMS.

7th grade 8:00am -10:00am

Coach contact: klosterman_b@ohlsd.org

8th grade 8:00am-10:00am

Coach contact: sowders_s@ohlsd.org

Volleyball:

Tryouts are August 1st & 2nd @ DMS gym. Must attend both days.

7th grade Girls: 9:00am-10:30am

8th grade Girls: 9:00am-10:30am

Coach contact: hilvert_j@ohlsd.org or kremer_j@ohlsd.org

Cross Country – Oak Hills Middle School Team

Open to all 7th & 8th grade girls & boys.

First conditioning practice Thursday, July 11th @ Fernbank Park Lodge at 7:30p.m. Meet by flagpole.

Must be able to run 2 miles without stopping by 7/30/19 to earn a spot on the team.

Coach contact: anderson_c@ohlsd.org





Golf – Oak Hills Middle School Team:

Bring your golf clubs, gym shoes & a water bottle. Must attend both days.
Boys & Girls – Tryouts will be held @ Robins Nest, 8300 Dry Fork Rd, on Thursday, 8/1 from 2:00pm-4:00pm and Friday, 8/2 from 10:00 am - 12:00 pm.

Coach contact: fritz_r@ohlsd.org

Girls Tennis – Oak Hills Middle School Team:

Open to all 7th & 8th grade girls & boys.

Tryouts begin August 1st & 2nd from 11:00am-12:30pm @ OHHS. Bring racquet, water bottle, gym shoes.

Coach contact: zang_s@ohlsd.org

*****IMPORTANT!! You must have had a physical within the past year and the form completed by a doctor in order to tryout or practice. Forms are available online and in the Main Office. No one will be permitted to practice or tryout without this form. Email questions to Athletic Director: hilvert_j@ohlsd.org**

Dear Oak Hills Parents and Guardians,

To advance the mission and vision of Oak Hills Local School District, offering our students experiences to support their growth toward college and career readiness and global competence, we are providing each of our students at Delhi a Chromebook to be used throughout the school day (a Chromebook is a laptop that runs the Chrome Operating System and is used primarily for accessing tools on the Internet).

As the curricular resources we use for teaching and learning become more and more digital, the tools our students use to communicate, create and complete work on activities and assignments are also becoming more digital. This has increased the need for our students to have ready and immediate access to these tools in support of their work and growth.

Teachers will be reviewing the [Oak Hills Acceptable Use Policy](#) and providing learning opportunities on digital citizenship with students during the 2019-20 school year. Students will receive their Chromebook during the first week of school . Students will be expected to use the device they are assigned and be responsible for the care of that device. If their device stops working, a loaner device will be available for checkout at each building.

Students will be taught responsible care for their district-owned device and families will be financially responsible for any damages to that device. An optional Chromebook insurance plan will be available from the district, at a price of \$20 per school year, per device. If a student breaks their device more than once, the privilege of taking home their computer may be taken away. If a student continues to break their computer, a student's computer privileges may be taken away for a period of time.

Students who do not purchase the Chromebook insurance plan will be held financially responsible for the full repair of the district owned device. Whether it be the first, second, third or subsequent damage incident, the student and family will be held accountable. It is recommended Chromebook insurance be purchased.

Students will have the opportunity to bring home their assigned district-owned Chromebook each day. At Delhi, families will have the option for their student to bring a device home each night or choose to leave their device at school. More information will be forthcoming regarding students taking home district owned devices.

We encourage you to talk with your child about the various ways he/she is using the device to support and enrich learning activities in school. If you have any questions or concerns, please feel free to contact me.

Sincerely,

[Jennifer Campbell](#), Assistant Principal
Delhi Middle School